



**CHILDREN, YOUNG PEOPLE AND EDUCATION
SCRUTINY COMMITTEE (SPECIAL)**

10.00 am MONDAY, 17 OCTOBER 2016

COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE

PART 1

1. To receive any declarations of interest from Members

To scrutinise decisions, information and monitoring issues reported by:

Report of the Director Social Services, Health and Housing and the Head of Children and Young People Services

2. Consultation on Social Services Budget and Draft Savings 2017/18
(Pages 3 - 8)

Report of the Director of Education, Leisure and Lifelong Learning, the Head of Transformation and the Head of Participation

3. Consultation on Education, Leisure and Lifelong Learning Budget and Draft Savings 2017/18 (Pages 9 - 16)

**S.Phillips
Chief Executive**

**Civic Centre
Port Talbot**

Tuesday, 11 October 2016

Committee Membership:

Chairperson: Councillor A.R.Lockyer

Vice Chairperson: Councillor H.N.James

Councillors: H.M.Bebell, Mrs.A.Chaves, M.Ellis,
P.Greenaway, R.G.Jones, A.Llewelyn,
J.D.Morgan, Mrs.K.Pearson, M.Protheroe,
A.L.Thomas, R.Thomas, D.Whitelock and
Mrs.L.G.Williams

***Co-opted
Voting Members** Mrs.M.Caddick, Ms.H.Dale and Ms.D.Vaughan

***Co-opted Non
Voting Members** R.De Benedictis, A.Hughes and Mrs.C.Jones

Notes:

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) *The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CHILDREN, YOUNG PEOPLE AND EDUCATION SCRUTINY COMMITTEE

REPORT OF DIRECTOR OF SOCIAL SERVICES, HEALTH AND HOUSING AND THE HEAD OF CHILDREN AND YOUNG PEOPLE SERVICES

17 OCTOBER 2016

MATTER FOR INFORMATION

WARDS AFFECTED: ALL

CONSULTATION ON SOCIAL SERVICES BUDGET AND DRAFT SAVINGS 2017/18

1. Purpose of Report

To provide Members of the Children, Young People and Education Scrutiny Committee with supplementary information concerning the savings proposals for the Social Services Budget, set out in the Cabinet Report of 28 September 2016, with a view to aiding the scrutiny of those proposals.

2. Background

On the 13 July 2016 a report was presented to Cabinet setting out the updated Forward Financial Plan Gap (FFP) for each financial year to March 2020. That report showed the various assumptions for each year including cost pressures such as pay award, inflation, new UK Government taxation in the form of an Apprenticeship Levy, together with population and specific service pressures. Further details of the pressures and inflation/other factors built into the budget are set out in Appendices 2 and 3. The report also reviewed and confirmed that £3.8m of the previously approved savings schedule for 2017/18 remained on target to help close the projected budget gap. The following table shows the projected Gap as reported at the July meeting:

Funding Gap @ June	2017/18	2018/19	2019/20
	£'000	£'000	£'000
Total Budget Gap	12,645	14,740	10,332
Less withdrawal of one-off budget allocated to Streetscene for 2016/17 **	-1,229	0	0
Budget Gap before Directorate Savings	11,236	14,740	10,332
Cumulative Gap	11,236	25,976	36,308
Savings @ June 2016	-3,815	-250	-250
Budget Gap @ June 2016	7,421	14,490	10,082
Cumulative Gap @ June 2016	7,421	21,911	31,993

Since 2010 this Council has already had to cut in real terms some £72m from its revenue budget and reduced its workforce by 20% through a combination of voluntary redundancies and a transfer of functions.

Neath Port Talbot Councils net revenue budget for 2016/17 is £270.9m and together with grants and income results in a gross budget or investment of some £417m in Council services across the County Borough. The Council also invests annually a further £50m+ through its capital programme.

3. Savings Proposals

This report contains no new savings proposals for 2017/18. The saving required of the Children and Young Persons as shown in appendix 1 was identified in prior versions of the FFP (SSHH540 - £614k).

4. Children and Young People Services

There are four main areas of expenditure in the Service and they are staff costs, operational, Looked After Children (LAC) and Leaving Care. There are limited areas where cuts can be made, for example, significant resources have been put into stabilising the workforce and it would be detrimental to make reductions in this area.

Children's Services are on target to achieve 2016/17 FFP savings of £1.286m.

Whilst the care of LACs has been (and always will be) the guiding priority; a reduction in numbers is now essential for budgetary reasons as LAC placements are very expensive, particularly the out-of-county variety.

SSHH540 (£614k) – Savings from further reductions in Looked After Children (LAC). The total saving required in 17/18 is £614k this represents approximately 23 LAC. This will need a concentrated effort to safely reduce the numbers to achieve the saving.

5. Equality Impact Assessment

The Equality Act 2010 requires public bodies to “pay due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- foster good relations between persons who share a relevant protected characteristics and persons who do not share it.”

The 28th of September 2016 report identified the need for the Council to make budget savings of over £11m for 2017/18 and £36m over the next 3 years and as such many of these will have a negative impact on services provided across the whole of the County Borough. Those savings that have a direct impact on services will be subject to individual equality impact screening and assessments.

6. Workforce Impacts

The workforce will be impacted by the reduction in budget funding available to run services. The Council has shared this report and information with trade unions and are having and will continue to hold staff briefings over the next few months. The Council wishes to minimise compulsory redundancies and is launching its early retirement/voluntary redundancy scheme in late October/November 2016.

7. Consultation

Discussions and consultation with workforce, Trade Unions, people with care and support needs, carers and key partners are underway in order that the above proposals can be progressed and incorporated or amended for inclusion in the final budget proposals for 2017/18.

8. Recommendations

It is recommended that Members review and scrutinise the savings proposals included in this report.

9. Appendices

Appendix 1 - Draft savings for consultation

10. Background Papers

Cabinet Report of 28 September 2016 – Draft 2017/18 Budget for Consultation
Budget working files

11. Officer Contact

For further information on this report item, please contact:

Mr Nick Jarman – Director of Social Services Health & Housing -
Tel: 01639 763279 E-mail: n.jarman@npt.gov.uk

Andrew Jarrett – Head of Children and Young People Services -
Tel: 01639 763327 E-mail: a.jarrett@npt.gov.uk

Budget Saving Strategies – Social Services

New Ref	Board	Description	Lead	Main Impacts	2017/18
					£000
SSHH540	CYPE	Children's Services	Andrew Jarrett	Savings arising from ongoing reductions in Looked After Children	614

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**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
CHILDREN, YOUNG PEOPLE AND EDUCATION SCRUTINY
COMMITTEE**

**REPORT OF THE DIRECTOR OF EDUCATION, LEISURE AND
LIFELONG LEARNING, HEAD OF TRANSFORMATION AND
HEAD OF PARTICIPATION**

17 OCTOBER 2016

MATTER FOR INFORMATION

WARDS AFFECTED: ALL

**CONSULTATION ON EDUCATION, LEISURE AND LIFELONG
LEARNING BUDGET AND DRAFT SAVINGS 2017/18**

1. Purpose of Report

To provide Members of the Children, Young People and Education Scrutiny Committee with supplementary information concerning the savings proposals for the Education, Leisure and Lifelong Learning Budget, set out in the Cabinet Report of 28 September 2016, with a view to aiding the scrutiny of those proposals.

2. Background

On the 13 July 2016 a report was presented to Cabinet setting out the updated Forward Financial Plan Gap (FFP) for each financial year to March 2020. That report showed the various assumptions for each year including cost pressures such as pay award, inflation, new UK Government taxation in the form of an Apprenticeship Levy, together with population and specific service pressures. Further details of the pressures and inflation/other factors built into the budget are set out in Appendices 2 and 3. The report also reviewed and confirmed that £3.8m of the previously approved savings schedule for 2017/18 remained on target to help close the projected

budget gap. The following table shows the projected Gap as reported at the July meeting:

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Cumulative Gap @ June 2016	7,421	21,911	31,993

Since 2010 this Council has already had to cut in real terms some £72m from its revenue budget and reduced its workforce by 20% through a combination of voluntary redundancies and a transfer of functions.

Neath Port Talbot Councils net revenue budget for 2016/17 is £270.9m and together with grants and income results in a gross budget or investment of some £417m in Council services across the County Borough. The Council also invests annually a further £50m+ through its capital programme.

3. Draft Savings for consultation

The Directorate comprises of a number of services, which are set out below with current budgets in summarised form.

Service	Budget 2016/17
Individual Schools Budget	79,616,000
School Support Services	17,438,927
Adult/Community and Other Education Services	400,690
Children & Young Person's Partnerships	445,798
Services Outside Section 52 Statement	1,550,748
Leisure & Arts Services	2,653,104
Education Support Services	1,102,733
TOTAL	103,208,000

Savings proposals 2017/18

ELLL 701 (£796k) – Schools

Savings achieved by reducing the schools' delegated budgets. The £796k equates to 1% of the £79.6m delegated to schools. Some schools have significant levels of reserves; therefore, this proposal will have less impact on them. However, the schools that have a deficit reserve position would find it difficult to operate without making staffing adjustments. There is a risk that this could have a detrimental impact on standards.

ELLL 702 (£28k) – DBS

Traditionally the local authority has paid for DBS checks on behalf of schools. This is no longer sustainable. Schools will still be required to comply with the Safer Recruitment Policy.

ELLL 703 (£76k) – Cleaning Services

The council subsidises the cleaning of some schools. This is no longer sustainable, so the full cost of the cleaning service will be passed onto the school that receives the service. There is a risk that schools will decide to purchase their cleaning service from contractors outside the local authority control

ELLL 704 (£135k) – Out of County Placements

This saving will be achieved by reducing the numbers of children that have placements out of county. This is a long term strategy whereby the

local authority has increased its provision and the need for costly out of county placements has reduced.

ELLL 705 (£30k) – Vacancy Management

This saving will be achieved by closely monitoring all aspects when considering replacing staff and not filling some jobs if appropriate. This has gone on for many years, and the targeted amount of £30k is modest.

ELLL 710 – (£100k) – Grant funding

The LA will stringently monitor and adhere to all grant conditions, whilst at the same time identifying opportunities to reduce core costs.

ELLL 712 – (£27k) – SEN Budget

The local authority currently funds some minor costs associated with SEN for schools. This position is no longer sustainable and it is proposed that these costs are transferred to schools from September 2017.

ELLL 713 – (£4k) ERW

This saving will be achieved by reducing the core contribution to ERW (regional school improvement service). This is a modest reduction of core funding.

4. Crime and Disorder Impact

The Council has a legal duty under Section 17 of the Crime and Disorder Act 1998 to carry out all its various functions with “due regard to the need to prevent Crime and Disorder in its area”.

Individual proposals are being assessed as to their impact on crime and disorder and should any specific impact be identified these will be identified against individual proposals and summarised in final proposals.

5. Equality Impact Assessment

The Equality Act 2010 requires public bodies to “pay due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and

- foster good relations between persons who share a relevant protected characteristics and persons who do not share it.”

The 28 September 2016 report identified the need for the Council to make budget savings of £111m for 2016/17 and £36m over the next three years and as such many of these will have a negative impact on services provided across the whole of the County Borough. Those proposals which have a direct impact on frontline services to the public e.g. libraries, community centres etc. will be subject to individual equality impact screening and assessments.

6. Workforce Impacts

The workforce will be impacted by the reduction in budget funding available to run services. The Council has shared this report and information with trade unions and are having and will continue to hold staff briefings over the next few months. The Council wishes to minimise compulsory redundancies and has launched its early retirement/voluntary redundancy scheme in October/November 2016.

7. Consultation

Discussions and consultation with workforce, Trade Unions, people with care and support needs, carers and key partners are underway in order that the above proposals can be progressed and incorporated or amended for inclusion in the final budget proposals for 2017/18.

8. Recommendations

It is recommended that Members review and scrutinise the savings proposals included in this report.

9. Appendices

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10. Background Papers

- Cabinet Report of 28th September 2016 – Draft 2017/18 Budget for Consultation
- Budget working files

11. Officer Contact

For further information on this report item, please contact:

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Andrew Thomas – Head of Transformation

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Christopher Millis – Head of Participation

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Appendix 1

Budget Saving Strategies

New Ref	Board	Description	Lead	Main Impacts	2017/18	2018/19	2019/20	2020/21	2021/22
					£000	£000	£000	£000	£000
ELLL502	CYPE	Home to School/College Transport	Chris Millis	Continue to rationalise home to school transport routes as per agreed policy.	55				
ELLL624	CYPE	Increase price of school meals	Chris Millis	Increase price for school meals charged to parents	30				
ELLL626	CYPE	Review of Welsh translation unit	Chris Millis	Cost efficiencies and service charges	20				
ELLL701	CYPE	Reduction of Schools Base budget	Aled Evans	Less funding for schools. Potential job losses.	796				
ELLL702	CYPE	Reduce the DBS budget	Chris Millis	Traditionally the LA has paid for DBS checks on behalf of schools. This is no longer sustainable. Schools will be required to comply with the Safer Recruitment Policy. Regional working has reduced the unit costs.	28				
ELLL703	CYPE	Full Cost Recovery - School Cleaning	CM	Risk that schools may choose to opt out of using the service.	76				
ELLL704	CYPE	Age profiles of children attending out of county placements	ADT	No major impact, pupils will have reached school leaving age. Possible potential savings in special school transport costs	135	213	72		
ELLL705	CYPE / ECR	Vacancy Management	ADT / CM	Additional workload for staff. Prioritised workloads.	30				
ELLL710	CYPE / ECR	Innovative use of grant funding	ADT / CM	Review existing grants in order to maximise the use of grant funding	100				
ELLL712	CYPE	Reduce Special Education Needs budget for schools	ADT	Reduction in support for our most vulnerable pupils.	27	19			
ELLL713	CYPE	Negotiate a 10% reduction towards the Core Costs of ERW	CM	Currently pay a contribution towards the central support team of ERW.	4				
ELLL715	CYPE	Implementation of the recommendations from the catering review	CM	Reduction in the conditions of service for staff.		100			

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